



Jess M. Giannini
Principal

Amy Borio
Assistant Principal

"Together we Share, Discover, Create, and Achieve"

November 4, 2019

Dear Parents/Guardians,

It is that time of year when we may experience inclement weather before or during the school day. Our normal protocol in the office during an early dismissal or emergency closing, is to follow the normal after school procedure in place for your child (i.e. go home on bus, is picked up by parent, attend after school care).

It is important for us to know if you have an alternate Emergency Dismissal plan for your child.

If you would like a different dismissal for your child, please complete the bottom portion of this letter and send it in with your child to the teacher by November 7. We will update our dismissal plans accordingly. If you do not have an alternative plan, there is no action needed.

Sincerely,

Jess Giannini

Jess M. Giannini, Principal

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EMERGENCY DISMISSAL PLAN

If you do not return this form, we will use the normal dismissal plan we have in place. Return this portion to your child's teacher only if you have an alternate dismissal plan

Child's Name: _____ Teacher: _____

Please use the alternate dismissal on plan on (select all that apply)
(Monday Tuesday Wednesday Thursday Friday)

_____ Will pick up my child at the emergency dismissal time.
(Name of person who will pick up child)

Or alternate plan: _____

Parent Signature: _____ Date: _____
Please Print Parent Name