

# CPDC UPDATE NOTES FOR COUNCIL MEMBERS

January 28, 2016

## AGENDA

- District & Curriculum Updates
- CPDC Roles & Responsibilities
- Common Vision of Future Work
- Curriculum Review & Revision Document
- New Textbooks & Instructional Materials Proposals
- Course Proposals
- Transcript Change Proposal
- Teacher Evaluation and Development Model – SESS Rubric

## Introductions

### District & Curriculum Updates

- Short curriculum update to Council members from each department
- Grade 6-12 Science curriculum was adopted by the BOE in August
- Grade 7-12 Social Studies & Grade 6-12 School Counseling curriculums were adopted by BOE in December
- Pre-K starting curriculum work in February
- Elementary Report Card
  - Revised the report card to more closely align with the revised curriculums/standards
  - Piloted first marking period
  - Feedback primarily fell into two areas: some parents feel like it is a “deficit model” (only checks for areas of weakness) & not having comments
  - Comment boxes will be put back in for second trimester
  - Will be convening a group of elementary teachers & administrators in near future to create comment guidelines
- Capturing Kids Hearts
  - 2 groups trained before start of school, 1 group in October & another training is scheduled for February 9-11
  - Group of Process Champions trained in November - role is to support & mentor their colleagues in implementing the concepts & skills of CKH & help support & strengthen the concept behind the methodology in their building

- Process Champions are not expected to be experts but instead a resource, they are people committed and passionate to learning more about CKH
- Each building is different with different needs so while the overall goal is to create strong, accepting school cultures in all of our buildings, the approach & journey will be different
- Consultant visited in December and will be back in May – no prescribed “agenda” for his time here so we are able to customize it to each buildings need. Each building will be asked, “What do you need as a building?” This is another resource to support our work
- Megan Spencer (TBS) was recognized as exemplifying the fundamental principles of CKH. Was invited to “try out” to become a trainer for the Flippen Group in the summer. Has progressed through multiple rounds & we wish her the best of luck in March when she co-presents in Mexico, NY
- State Testing
  - High school test has moved from Smarter Balanced in grade 11 to SAT which will be administered March 2<sup>nd</sup>
  - CMT/CAPT Science is still in place for grades 5, 8 & 10 – change: no make-ups in grades 11 & 12 plus no supplemental testing this year
  - Smarter Balanced same as last year for grades 3-8 except there will be no classroom activity
  - Number of enhancements to Smarter Balanced based on feedback SDE received after the pilot & last year’s administration
  - Meeting with building test coordinators has taken place, the administration dates have been set & trainings are being scheduled
  - More flexibility in scheduling this year due to increased number of Chromebooks. Can test multiple buildings at a time

### **CPDC Roles & Responsibilities**

- Membership changed this year – 50% veteran members & 50% new members
- Curriculum oversight PK-12: formal curriculum reviews, primary instructional materials recommendations, new courses recommendations
- Professional development: make suggestions for how the days are structured & areas of focus
- Educator Evaluation & Development Model: provide oversight & make recommendation for any changes to BOE
- Liaison to your building: bring information back to colleagues & bring thoughts & ideas back to CPDC. Important to do a short presentation at a faculty meeting

### **Common Vision of Future Work**

- Short history of CPDC - 3 years ago Council reconfigured to include representation from all levels & disciplines, no curriculum being used w/ fidelity, CPDC decided on

curriculum model (UbD), promise of on-going professional development & that the curriculum would be recognizable made to CPDC members

- Council members worked in small groups to document what is currently in place in the areas of curriculum, instruction & assessment. Also groups identified what from the list was in place 3 years ago when the current work began
- Each group reported out & then were charged with creating a list of things that we need to continue to work on & advance, or new things, or.....
- Groups reported out & then were asked to identify what they felt the top 3 areas of focus should be
- The 3 areas are differentiation, co-teaching & technology (identifying skills by grade level & embedding into the curriculum)

### **Curriculum Review & Revision Document**

- Past few years have been spent developing this document that will be used to assess each curriculum area when they are under review
- Job of CPDC is to evaluate the process, not the content as we are not all content experts in every content area
- Next meeting we will pilot ELA or math or both through the process outlined in the Curriculum Review & Revision Document
- In pairs (one veteran member & one new member) Council members reviewed the document in preparation for the next meeting
- During debriefing suggestion was made to create a common definition for terms such as assessment, 21<sup>st</sup> century skills & higher order thinking. This will be a task for the CPDC at a future meeting

### **Course Proposals**

- The procedure for approval of course proposals
  - Department submits a proposal to the building administration
  - Building administration reviews, signs off on & then submits proposal to CPDC
  - Department does a short presentation to CPDC – CPDC members vote on the courses individually. A vote of no less than 2/3rds approval for courses to continue through process
  - Upon Superintendent's acceptance of CPDC's recommendation, proposal moves to BOE agenda as new business. BOE members vote on approving the proposal
- New courses were presented:
  - ELA: Creative Writing, The Story Strand – From Print to the Digital World, Dystopias & Utopias (ECE course), Artistic Memory of Conflict (ECE course)
  - Science: Introductory Physics & Chemistry
  - World Language: Francophone Language & Cultures (ECE), Spanish Conversation & Cultural Topics (ECE course)

### **New Textbooks & Instructional Materials Proposals**

- The procedure for approval of all textbooks & instructional materials is similar to course proposals
  - Department or curriculum committee submits proposal to CPDC
  - Short presentation to CPDC – CPDC members vote on the instructional materials, which require a vote of no less than 2/3rds approval to continue through process
  - Upon Superintendent’s acceptance of CPDC recommendation, he notifies the BOE & a 30 day review period commences – BOE & public have opportunity to review the instructional materials
  - After 30 days they are placed on upcoming BOE agenda & are voted on
- Presentation for an AP Chemistry A Molecular Approach text

### **Transcript Change Proposal**

- Proposal from AHS to have year-long courses show up as year-long on transcripts instead of as 2 semester courses

### **Teacher Evaluation and Development Model – SESS Rubric (Student & Educator Support Specialists)**

- CT Common Core of Teaching (CCT) Rubric for Effective Service Delivery was revised & released in the fall by the SDE
- Decision was made not to implement this year – current plan had already been approved by BOE & SDE for 2015-16
- Council members asked to review the revised SDE SESS rubric & our current SESS rubric prior to the next meeting

### **Misc.**

- Next meeting date – scheduled for May 5<sup>th</sup>