



Dave Kimball
Principal

Kristina Wallace
Assistant Principal

August 10, 2020

Hello AMS Friends and Families,

We hope that this correspondence finds you and yours safe and well in light of all that is going on in the world, and in our little slice of it. With the recent notification sent out from Dr. Carnemolla about the district's decision to open the 2020-21 school year in a hybrid model, we want to share what that will look like for our students at AMS.

We know that our district and building reentry plans are focused on the safety of our students and staff. With that said, we acknowledge that mitigation efforts, hybrid learning, cohorting, and other steps, will initially produce a different feeling for students than what they are used to.

Still, we cannot express how excited we are to see our students again. That excitement is what drives our entire staff to do what we do. Please know, the AMS staff is dedicated to the health and safety of all of our students, as well as feeding their intellectual curiosity.

Over the next week, you will receive more information from AMS, such as student schedules, supply lists, etcetera. Due to the current circumstances, our schedule needed to be rebuilt, and many other items recreated or edited. Thank you for your patience and support.

Should you have any questions, please do not hesitate to contact us.

Items of importance in this correspondence:

- APS Cohorts Range (Change for AMS)
- Hybrid Model and Full Remote Model
- Cohort Rotation During Hybrid Model
- August / September Calendar
- Arrival and Dismissal During the Hybrid Model

Stay well,

Dave Kimball

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Assistant Principal

HYBRID LEARNING

During Hybrid Learning, students are assigned to a cohort based on their last name. This is a slight change from what was put out by AMS recently. This change will allow parents with students in multiple buildings the opportunity to have everyone on the same schedule. As a parent with two children in two different schools, I think this is much better than our original proposal. **The APS cohorts are as follows:**

- Students whose last names start with A-L are in Cohort 1
- Students whose last name starts with M-Z are in Cohort 2

When the assigned cohort is learning remotely, the cohort members follow their assigned schedule. They will log into the class via the class’s standing Google Meet. Cameras are required to be on during the entire period to verify students are in attendance. Students are expected to wear headsets or earbuds during the class to minimize at home distractions.

Students attending remotely are expected to follow the same guidelines for dress as if they were in school. Students are cautioned about their background on camera.

Students who currently receive services related to an individualized plan (i.e., Special Education, 504, English Language Learners, Student Assistance Team) may be scheduled for additional days of In-School Learning during the Hybrid Learning Model in order to better meet their specific needs. This will be determined on an individual basis and within safety protocols.

AMS Master Hybrid Schedule: Monday, Tuesday, Thursday & Friday			
Period	Start	End	Length of Time
1	8:05	9:02	57 instructional minutes
Passing	9:02	9:05	3 minutes
2	9:05	10:02	57 instruction minutes
Passing	10:02	10:05	3 minutes
3 / 4 / 5 Lunch	10:05	1:30	57 instructional minute periods and a 25 minute lunch
Passing	1:30	1:33	3 minutes
6	1:33	2:30	57 instructional minutes
Dismissal	2:30	2:40	10 minutes

AMS Master Hybrid Schedule: Wednesday			
Period	Start	End	Length of Time
1	8:05	8:35	30 instructional minutes
2	8:45	9:15	30 instructional minutes
3	9:25	9:55	30 instructional minutes
4	10:05	10:35	30 instructional minutes
5	10:45	11:15	30 instructional minutes
6	11:25	11:55	30 instructional minutes

AMS AUGUST/SEPTEMBER HYBRID COHORT ROTATION SCHEDULE				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
31 - A Day Early Dismissal* Cohort 1 - In-School Cohort 2 - Remote	1 - B Day Early Dismissal* Cohort 1 - Remote Cohort 2 - In-School	2 - A Day 4-Hour Day Cohort 1 - Remote Cohort 2 - Remote	3 - A Day Early Dismissal* Cohort 1 - Remote Cohort 2 - In-School	4 - B Day Early Dismissal* Cohort 1 - In-School Cohort 2 - Remote
7 NO SCHOOL Labor Day	8 - B Day Cohort 1 - In-School Cohort 2 - Remote	9 - A Day Full Day Cohort 1 - In-School Cohort 2 - Remote	10 - A Day Cohort 1 - Remote Cohort 2 - In-School	11 - B Day Cohort 1 - Remote Cohort 2 - In-School
14 - A Day Cohort 1 - In-School Cohort 2 - Remote	15 - B Day Cohort 1 - In-School Cohort 2 - Remote	16 - B Day 4-Hour Day Cohort 1 - Remote Cohort 2 - Remote	17 - A Day Cohort 1 - Remote Cohort 2 - In-School	18 - B Day Cohort 1 - Remote Cohort 2 - In-School
21 - A Day Cohort 1 - In-School Cohort 2 - Remote	22 - B Day Cohort 1 - In-School Cohort 2 - Remote	23 - B Day Full Day Cohort 1 - Remote Cohort 2 - In-School	24 - A Day Cohort 1 - Remote Cohort 2 - In-School	25 NO SCHOOL Professional Development
28 NO SCHOOL Yom Kippur	29 - B Day Cohort 1 - In-School Cohort 2 - Remote	30 - A Day Full Day Cohort 1 - In-School Cohort 2 - Remote		

FULL REMOTE LEARNING

When students are learning remotely, they follow their assigned schedule. They will log into the class via the class's standing Google Meet. Cameras are required to be on during the entire period to verify students are in attendance. Students are expected to wear headsets or earbuds during the class to minimize at home distractions.

Students attending remotely are expected to follow the same guidelines for dress as if they were in school. Students are cautioned about their background on camera.

AMS Master Remote Schedule: Monday, Tuesday, Thursday & Friday			
Period	Start	End	Length of Time
1	8:05	8:55	50 instructional minutes
Break	8:55	9:05	10 minutes
2	9:05	9:55	50 instructional minutes
Break	9:55	10:05	10 minutes
3	10:05	10:55	50 instructional minutes
Lunch	10:55	11:50	55 minutes
4	11:50	12:40	50 instructional minutes
Passing	12:40	12:50	10 minutes
5	12:50	1:40	50 instructional minutes
Passing	1:40	1:50	10 minutes
6	1:50	2:40	50 instructional minutes

AMS Master Remote Schedule: Wednesday			
Period	Start	End	Length of Time
1	8:05	8:35	30 instructional minutes
2	8:45	9:15	30 instructional minutes
3	9:25	9:55	30 instructional minutes
4	10:05	10:35	30 instructional minutes
5	10:45	11:15	30 instructional minutes
6	11:25	11:55	30 instructional minutes

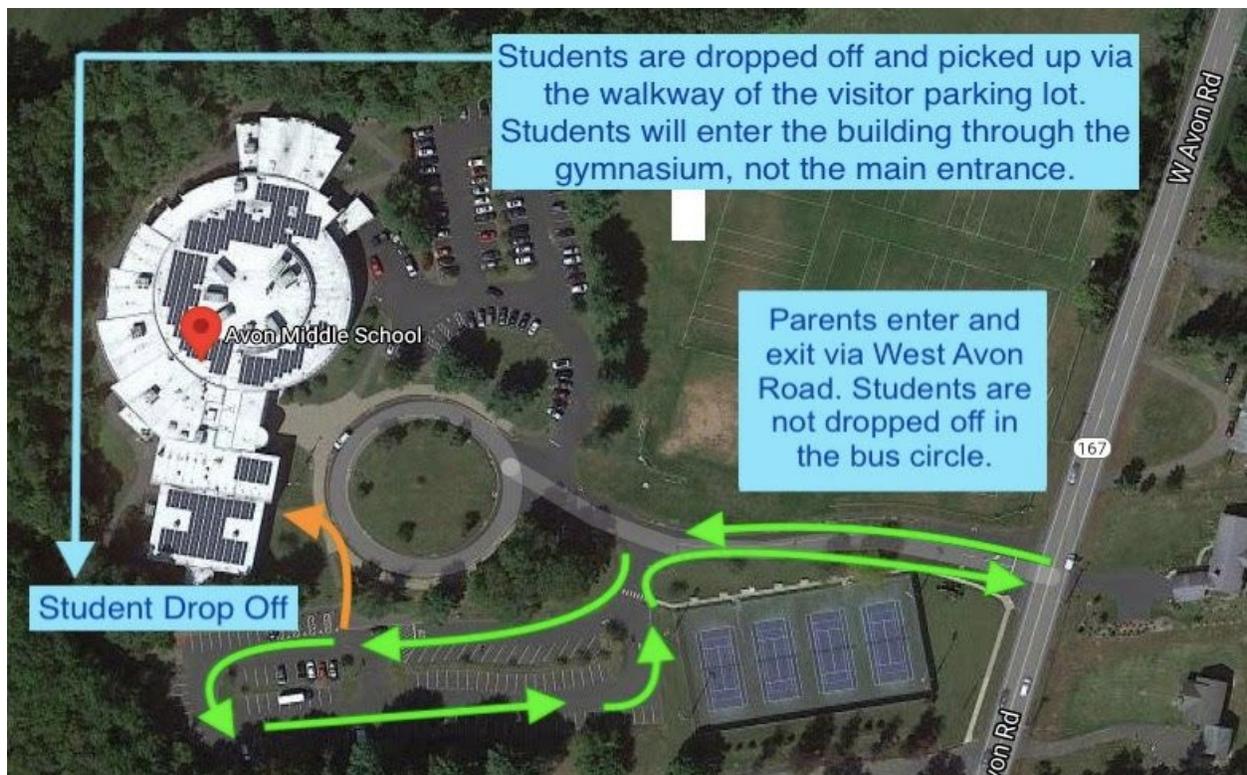
Parent Drop Off/Walkers

Time: 7:55 - 8:05 AM

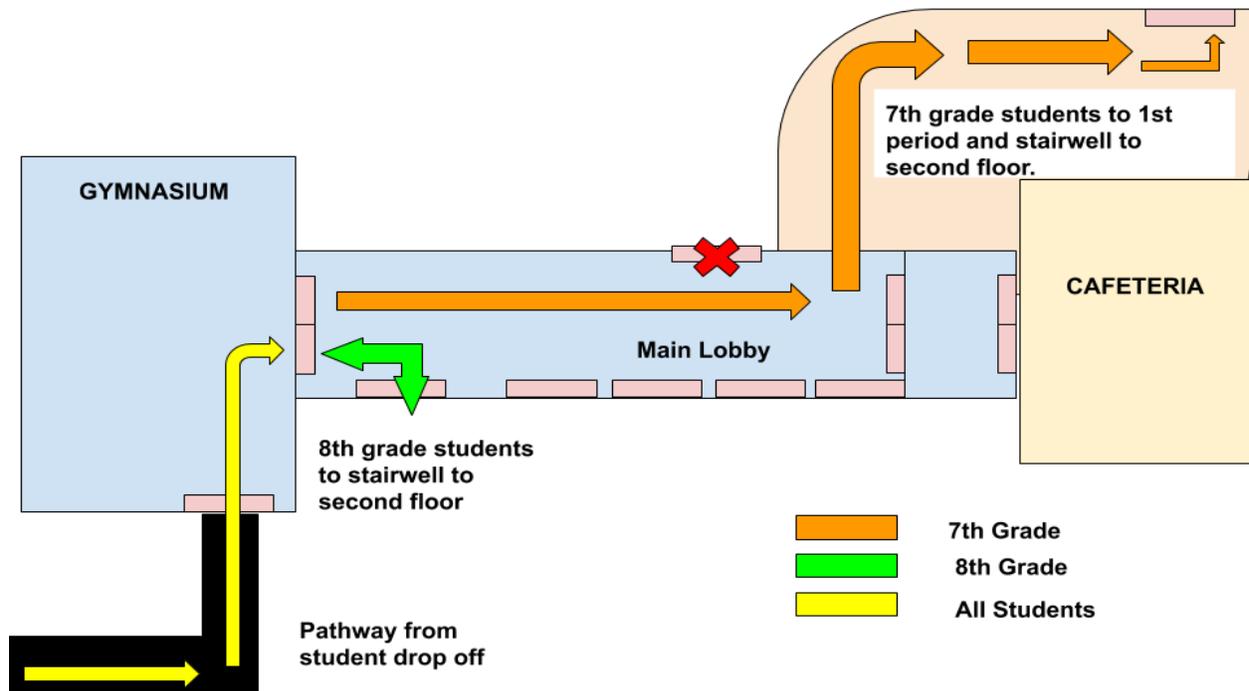
- Regardless of cohort, students should be dropped off between 7:55 - 8:05 AM

Procedure: Families arrive at AMS and enter the parking lot next to the tennis courts. **We ask families and students to adhere to social distancing protocols to the best of their abilities upon arrival.** Upon each student arrival, the following steps will be followed:

1. Students will exit the vehicle and proceed directly to the door to enter the **gym**.
2. AMS staff will monitor arrival into the building from the drop-off area, supporting students with safe transitions. Additional staff are positioned in hallways to ensure students maintain social distancing and travel directly to their classrooms.
 - a. Students traveling to the second floor will move through the gym and utilize the stairwells closest to the gym to access the second floor.
 - b. Students traveling to the first floor will proceed directly into the first floor hallway and to their first period class.



STUDENT DROP OFF AND WALKER ENTRANCE ROUTE



Afternoon Dismissal

School Day Ends: 2:40 PM

Daily Student Dismissal Time: 2:40 - 2:50 PM (times are intentionally staggered)

- **Wave 1 Bus:** 2:40 - 2:45 PM
- **Wave 2 Bus:** 2:45 - 2:50 PM
- **Parent Pick Up/Walkers:** 2:50 - 3:00 PM

Daily Staff Departure Time: 3:00 PM

Staff On Duty: Each afternoon, AMS uses a mix of certified and noncertified staff to support dismissal. Staff are strategically placed throughout the building, in classrooms, at the front entrance, and at each dismissal location to ensure students can travel safely to either their bus or their family's vehicle. Beginning at 2:30pm, classroom teachers will work with students to gather their belongings in the classroom for dismissal. At 2:40pm, an announcement will be made to signal the beginning of the dismissal process. Teachers will remain in their classroom, monitoring student dismissal from their doorway, to ensure social distancing.

General Dismissal Procedures:

1. Students will wear masks as they proceed to dismissal and on the bus for the duration of their ride. For students who are being picked up by a parent or walking home, they will be expected to wear their mask until they are in their parent's vehicle or off of school property.
2. Students being dismissed from the second floor will use the back stairwells (near chorus and theatre). Students will proceed through the cafeteria to exit out the front doors (bus departure) or gym doors (parent pick up/walkers).
3. Students being dismissed from the first floor will proceed through the main hallway to exit out the front doors (bus departure) or gym doors (parent pick up/walkers).
4. Staff members will be stationed at the gym doors, at the parent pick up location, in multiple locations around the bus circle, and at the base of the drop-off circle.
5. **For students who typically walk to the library, Luke's, or other destinations (other than their homes), we have not permitted them to ride the late bus due to liability issues. We will continue with this practice. Once school has ended, and students have left the premises, please note that our campus is closed to students and visitors after school hours.**

Bus Dismissal:

Time: 2:40- 2:50 PM (times will vary)

Procedure: Buses will arrive at AMS using the main entrance and travel directly to the bus drop-off circle for loading. As buses arrive, the following steps will be followed:

1. Bus will come to a stop in the designated area.
2. An AMS Staff member will communicate via walkie talkie to the main office which bus has arrived.
3. An AMS main office administrative assistant (Ms. Moquete) will input into a shared google spreadsheet (with a new tab for each day) bus numbers as they arrive.
4. Teachers will dismiss students, by bus number, based on the indicator in the shared google spreadsheet that the bus has arrived.
5. Students will walk directly from classrooms to their bus maintaining social distancing, assisted by AMS staff walking them to the bus area.
6. Other staff will monitor hallways and support students with safe transitions.
7. Students will load the bus, proceeding as far back as they can to select an open row, and take their seat.

Parent Pick Up/Walkers:

Time: 2:50-3:00 PM (times will vary)

Parent Pick Up/Walker Staggered Dismissal Times

Procedure: Families arrive at AMS and enter the parking lot near the tennis courts. From there, they will travel through the parking lot, stopping at the front area to pick up their children. The AMS security specialist will be stationed at the bottom of the bus circle to facilitate traffic flow amongst bus and parent pick up traffic. An AMS staff member will be stationed in the parent pick up area to monitor social distancing.