



**MEETING MINUTES  
FINANCE COMMITTEE  
AVON BOARD OF EDUCATION**

**Avon Board of Education Offices  
34 Simsbury, Avon, CT 06001  
Meeting Room One  
Tuesday, February 13, 2018 – 6:00 pm**

**Attendance**

**Members Present:** Jay Spivak, David Cavanaugh, Bogdan Oprica and Laura Young

**Member(s) Absent:** None

**Administration Present:** Dr. JeanAnn C. Paddyfote, Interim Superintendent and Heather Michaud, Director of Fiscal Affairs

**Others Present:**

I. Call to order

a. The meeting was called to order by Committee Chair, Jay Spivak at 6:01 pm.

II. Approval of December 12, 2017 Minutes

*David Cavanaugh moved and seconded by Laura Young to approve the minutes of the December 12, 2017 Finance Committee meeting.*

*The motion passed 4-0-0.*

III. Financial Report

Ms. Michaud prepared a FYTD comparison of January 2017 and January 2018. Currently the district has spent 8% more than in January 2017. The second payment for transportation is expected to be paid next month.

IV. Transfers

Transfer 2018-037 was requested to be removed. All remaining transfers were reviewed and discussed.

V. New Business

a. Avon Pre-K Tuition FY 2018/2019 – Pupil Services has proposed an increase in tuition for the 3 year old program from 3-4 days a week to a 5 day a week half day program. The District is not recommending to increase the 4 year old tuition rate. Ms. Michaud asked the Finance Committee if the committee would like a memo outlining what is proposed and/or an analysis of what other school district's charge for Pre-K Programs. Mr. Spivak indicated

that he would like a memo. Ms. Michaud will also prepare an analysis of what other school district's charge for a Pre-K program.

- b. Use of Facilities Funds – Proposed Expenditures – A discussion on how to use the funds for facilities use. The district will be using some of the funds to repair the tennis courts at Thompson Brook School in the spring. The condition of the baseball field at the high school was discussed. The baseball field was item #7 on the 18/19 Capital Project List. It is the District's understanding that the Town of Avon will not include this proposal in the 18/19 Capital Budget. Officials have estimated that the baseball field is in such dire shape that it will be deemed unplayable for the 2018-19 baseball season. This will affect District sports and the Town's recreational sports which utilize the field. If the district is going to use some of the funds that are available in the Facilities Use, the District would need to go out for a bid for the work, additionally the work must be completed in the summer. Ms. Michaud would like a recommendation from the Finance Committee as to how to proceed. Further discussions will be needed to cover this topic. A suggestion was made that Town/District purchase equipment new/used to maintain fields.
- c. Security Grant – Avon was awarded a \$78,000.00 shared grant. The state is reimbursing \$23,119.20, leaving the district to fund \$54,880.80. This item is #1 on the 18/19 Capital Project List.
- d. Student Activity Quarterly Report - Student Activity Quarterly Reports were reviewed and discussed.
- e. Use of Facilities Report – The Facilities Report was reviewed and discussed.

VI. Old Business

None

VII. Comments from the Public

There was no communication.

VIII. Adjournment

*Motion by David Cavanaugh to adjourn at 6:36 pm.*

*Jay Spivak*

*2/21/2018*

Minutes prepared by Linda Jablonski, Recording Secretary

Minutes respectfully submitted by Jay Spivak, Finance Committee Chair