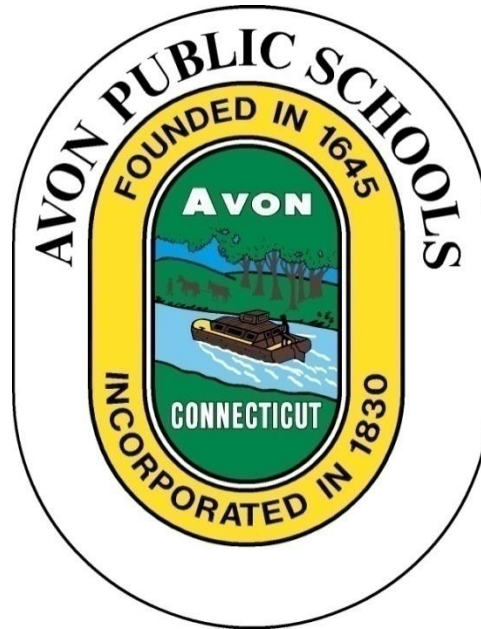


Avon Public Schools Annual Budget Development Process



November 2016

Mission Statement

Our mission is to inspire in each student a joy and passion for learning and a commitment to excellence, personal integrity, and social responsibility.

Statement of Beliefs

We educate students intellectually, socially, emotionally, and physically to acquire knowledge and skills, to develop creativity and character, and to pursue their interests, realize their potential, and meet the challenges in a constantly changing world.

We believe that

- A high quality education is fundamental to create a life with purpose, meaning, and happiness.
- Educated people of good character are essential to democracy.
- Public education is a responsibility shared by students, parents, school personnel, and community members.
- Trust and respect are prerequisites for sustaining and improving safe and successful schools.
- Critical thinking, intellectual curiosity, and innovation are essential.
- All people have value and should be treated with dignity and respect.

Budget Development Steps

- 1) *9/2/2016* – Memo including Budget Preparation Directions and Operating Budget Timeline delivered to all district administrators and department heads.

Items included in each budget submission:

- 1) Section I - Budget Overview Narrative
 - 2) Section II - Budget Summary Spreadsheet
 - 3) Section III to X – Requests By Object Code
 - 4) Section XI – Personnel Requests
 - 5) Section XII – Decision Packages
 - 6) Section XIII – Reduction Scenarios
- 2) *9/2/2016 to 9/26/2016* - Administrators and department heads work with staff to develop budget requests as outlined in the budget document preparation instructions.
 - 3) *9/26/2016* – Budget Materials were due to the Business Office.
 - 4) *10/3/2016 to 10/14/2016* - Central Administration Team meets with each administrator and department head to review their budget submissions.

Budget Development Steps

5. 10/6/2016 – Community Input Session

The Central Leadership Team welcomes the public to voice their opinions as to what is included or reduced from the upcoming budget.

6. 10/17/2016 to 11/7/2016 - Central Leadership Team holds multiple additional meetings with administrators and department heads to gather further information on budget requests.

7. 10/17/2016 to 11/7/2016 – Central Leadership Team holds multiple meetings to review necessary data used to determine key aspects of the Superintendent's Proposed Budget including:

- enrollments
- health insurance renewal rates
- projected grant revenue
- projected costs for contractual obligations

Budget Development Steps

- 8) *11/7/2016* - Central Administrative Team arrives at Superintendent's Proposed Budget.
- 9) *11/15/2016* - Superintendent presents Superintendent's Proposed Budget to the administrators, department supervisors and all union leaders.
- 10) *11/15/2016* - Superintendent presents Superintendent's Proposed Budget to the Board of Education for consideration.
- 11) *11/22/2016* - Board of Education hosts Public Input Session Regarding Superintendent's Proposed Budget.
- 12) *11/28/2016 & 11/30/2016 (and other meetings as scheduled)* - Board of Education holds budget workshops to gain a more in depth understanding of the Superintendent's Proposed Budget.
- 13) *12/20/2016 or 1/17/2017* – Board of Education action to adopt the Board of Education's Proposed Budget.

Factors Impacting **2017-2018 Superintendent's Proposed Budget**

- Town's Commitment to Adhere to Provisions of 2.5% "Soft Cap" legislation
- Negotiated Labor Contract Obligations = +3.3%
- Health Insurance Renewal Rate Increase = +5.9%
- 97.3% (\$54,783,477) of proposed budget going to non-discretionary expenses (salaries, benefits, transportation, tuitions, utilities and contracted services).
- Higher than Projected Elementary Level Enrollments

Factors Impacting **2017-2018 Superintendent's Proposed Budget**

- Significant Loss of Grant Revenues
- Difficulty Demonstrating “Need” When Seeking Grant Funds
- Competing Interests Regarding What Gets Funded
- Recognized Need to Spread Impact of Sizable Reductions Across All Departments

Non-Local Property Tax Revenue

<u>General Fund Revenues</u>	<u>2016/2017 Expected</u>	<u>2017/2018 Projected</u>	<u>Variance</u>
AHS Parking Fees	\$35,250.00	\$29,000.00	(\$6,250.00)
Athletic Gate Receipts	\$20,000.00	\$13,000.00	(\$7,000.00)
Athletic Pay to Play Receipts-AHS	\$162,000.00	\$156,000.00	(\$6,000.00)
Athletic Pay to Play Receipts-AMS	\$21,840.00	\$22,500.00	\$660.00
Student Activities Fee – AHS	\$0.00	\$40,000.00	\$40,000.00
Student Activities Fee – AMS	\$0.00	\$32,000.00	\$32,000.00
Early Beginnings Grant	\$45,000.00	\$45,000.00	\$0.00
Employee Dental Contributions	\$109,344.74	\$106,000.00	(\$3,344.74)
Employee Life Ins Contributions	\$14,030.97	\$23,000.00	\$8,969.03
Nutrition Services Indirect Costs	\$30,000.00	\$30,000.00	\$0.00
Open Choice Attendance	\$750,000.00	\$720,000.00	(\$30,000.00)
Pre-K Program Tuition	\$38,620.00	\$46,000.00	\$7,380.00
Special Education Excess Cost	\$1,190,000.00	\$1,190,000.00	\$0.00
Special Education Tuition Reim.	\$475,000.00	\$430,000.00	(\$45,000.00)
TEAM Program	<u>\$4,250.00</u>	<u>\$0.00</u>	<u>(\$4,250.00)</u>
<i>Total General Fund Revenues</i>	<i>\$2,895,335.71</i>	<i>\$2,882,500.00</i>	<i>(\$12,835.71)</i>

Grant Revenue

<u>Grant Description</u>	<u>2016/2017 Expected</u>	<u>2017/2018 Projected</u>	<u>Variance</u>
Adult Education Cooperative	\$2,010	\$2,010	\$0.00
IDEA 611-Part B	\$523,000	\$563,000	\$40,000.00
IDEA 619 - Preschool	\$15,537	\$17,000	\$1,463.00
SHEFF Settlement	\$201,550	\$101,220	(\$100,325.00)
Immigrant Grant	\$0	\$0	\$0.00
Title I Improving Basic Programs	\$120,000	\$121,924	\$1,924.00
Title II Part A Teachers	\$32,000	\$32,000	\$0.00
Title III	\$7,175	\$7,175	\$0.00
Total Grants	\$901,272	\$844,334	(\$56,938.00)

What Is The Impact of This Budget?

<u>Location</u>	<u>Description</u>	<u>Amount / FTE</u>
DW	Maintains all current instructional programs	
DW	Personnel Reductions	-\$1,646,343.28
	<ul style="list-style-type: none"> • <i>Cert Salaries / Elementary</i> (5.0) • <i>Cert Salaries / Secondary</i> (8.0) • <i>Cert Salaries / Support Staff</i> (2.0) • <i>Non Cert Salaries / Non-Affiliated</i> (3.5) • <i>Non Cert Salaries / Clerical</i> (3.0) • <i>Non Cert Salaries / Custodial / Maintenance</i> (1.0) 	
DW	Discretionary Line Item Reductions <i>(Supplies, Equipment, Fees, Memberships)</i>	-\$355,636.14
DW	Non-Discretionary Line Item Reductions <i>(Object Codes 300, 400 & 500 including Contracted Services)</i>	-\$205,817.25
AHS	Elimination of DV Football, Coed Golf & Tennis Teams	
AHS / AMS	Establishes an Activity Fee to Offset Operating Costs	

What Is The Impact of This Budget?

ALL	DW	Addresses major Pupil Services Department issues <i>(Details listed below)</i>	
01.1.1100.151	DW	Transition Coordinator Stipend	4,438.00
01.8.1100.151	DW	Assistive Technology Coord. Stipend 7-12	4,438.00
01.8.1100.151	DW	Assistive Technology Coord. Stipend PK-6	4,438.00
01.8.1200.110	DW	ESY Coordinator <i>(Pupil Services)</i>	8,985.60
01.8.1200.111	DW	RBT Training –BCBA <i>(Pupil Services)</i>	8,000.00
01.8.1200.330	DW	Level I Wilson Training <i>(Pupil Services)</i>	8,578.00
01.8.2210.152	DW	RBT Training – 5 Paras <i>(Pupil Services)</i>	4,300.00
01.8.2510.650	DW	504 Direct Module <i>(Pupil Services)</i>	4,000.00
01.8.1100.151	DW	Unified Arts Stipend K-12	4,438.00
01.1.1102.641	AHS	Textbooks - AHS Honors Chemistry	5,477.00
01.1.1105.641	AHS	Textbooks - AHS Social Studies	<u>18,000.00</u>
<i>Total Decision Packages</i>			<i>+ \$75,092.60</i>

We are committed to

- Maintaining clear, concise communication and transparent processes
- Providing rigorous, comprehensive, and innovative programming
- Meeting the needs of all students within local, state, and national requirements
- Continuously improving through systematically assessing actions and outcomes via use of third party reviews
- Using all resources efficiently and effectively to the greatest advantage of all students.
- Working collaboratively and cooperatively with all local Boards and Town officials

*Questions regarding the 2017-2018
Superintendent's Proposed Budget
may be sent to
20172018budget@avon.k12.ct.us*

*All budget materials are available on
the school district website at
www.avon.k12.ct.us*